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Tamluk -Ghatal Central Co-operativeBank Ltd

Regd. No.25 date-26.01.1965

P.O-Tamluk, Dist.Purba Medinipur.



HEAD OFFICE

Memo No.G/1342 /662

Dated Tamluk the

01-09-

2015

Circular No. 1

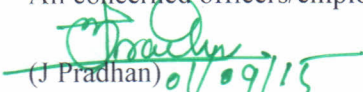
CIRCULAR

Since Second and Fourth Saturdays of every month are public holidays for banks and since Saturdays other than second and fourth Saturdays of every month shall be treated as full working days as per Notification dated 20-08-2015 of Government of India, Ministry of Finance, Department of Financial Service and as per Press Release of Reserve Bank of India dated 28-08-2015 Transaction Hour of the Bank shall be as per following manner with effect from 1st September 2015 :

From Monday to Saturday(Other than second and fourth Saturday) : **10-00 a.m. to 04-00 p.m.**

Recess Period of officers/employees of the bank shall be from **1-30 to 2-00 p.m.**

All concerned officers/employees of the bank are to act accordingly.


(J Pradhan) 01/09/15
Chief Executive Officer

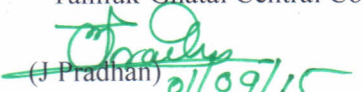
Memo No.G/1342/662

Dated, Tamluk, the

01-09- 2015

Copy forwarded for information and necessary action to :

- 1.The Manager, Tamluk-Ghatal Central Coop Bank Ltd, _____ Branch(all). He is requested to take necessary action for wide publicity in the above matter and also requested to display the circular on the notice board of his branch.
- 2.The Manager(A&O)/Manager(L&A)/Manager(S), Tamluk-Ghatal Central Coop Bank Ltd, Head Office.
- 3.The Deputy General Manager(A&D), Tamluk-Ghatal Central Coop Bank Ltd. He is requested to display the circular on the Notice Board of the Head Office of the bank.
- 4.The Deputy General Manager(A&O)/Deputy General Manager(L&A)/Deputy General Manager(L&R), Tamluk-Ghatal Central Coop Bank Ltd.


(J Pradhan) 01/09/15
Chief Executive Officer