

## E-TENDER NO. TGCCBL/G<sub>1</sub> 1002/2022-23

### Notice Inviting E-Tender

Quotations are invited from the intending Suppliers/ Vendors having sound experience in supply of different hardware items like Desktop, Printer, Scanner, Switch, VC cam, USB speaker for the year 2022 of Tamruk-Ghatal Central Co-Operative Bank Ltd, Tamruk, Purba Medinipur through online E-tendering system portal

<https://www.tenderwizard.com/eproc>

The intending Vendors/Suppliers are requested to submit their online quotation for their Technical Bid and Financial bid by 20<sup>th</sup> December 2022 within 5 p.m. at our E-Tender Website

<https://www.tenderwizard.com/eproc> satisfying the terms & conditions. The bank reserves the right by itself to cancel any or all quotations without assigning any reasons thereto. The Bank is not bound to accept the lowest rate if otherwise ineligible.

#### Description/Specification of Hardware items

NIT SL NO.	Description	Quantity	Earnest Money (Rs.)	Tender fees (Rs.)	Time of completion
1	<b>HP Business Desktop</b> Intel Core i3 10 <sup>th</sup> Gen.Processor, Integrated Intel HD Graphics, 4GB DDR4 RAM,1TB SATA HDD,HP 18.5" Screen Size TFT, Optical Mouse, Keyboard, 10/100/1000 NIC, DOS., 3 years onsite Warranty	10	2% of Quotation amount or 15,000.00 whichever is higher .	2000.00	By 20 <sup>th</sup> December 2022 within 5 P.M.
2	<b>HP Lase Jet Printer 108a</b> Warranty 1 year	05			
3	<b>Epson v39 Scanner</b> Warranty 1 year	01			
4	<b>CISCO 24 port Unmanaged Gigabyte (10/100/1000) or DIGISOL DGGS1024E</b> 10/100/1000 rack mountable Switch, Warranty 3 years	01			
5	<b>People Link i5 Plus VC camera</b> Full HD with 3MP(2048*1536) @ 30 frame, Warranty 1 year	32			
6	<b>Logitech Z120 USB Powered Speaker</b> , Warranty 1 year	33			
7	<b>Capacities and models</b> 8TB WDBBGB0080HBK, 5400 RPM,Limited Warranty 3 years (worldwide)	1			

**Terms & Conditions: -**

1. All bid must be accompanied by a refundable earnest money/bid security amount to 2% of Quotation amount or Rs-15,000.00 (Rupees Fifteen Thousand) only whichever is higher and the Tender fees of Rs-2000.00 (Rupees two thousand) only in favour of Tamluk-Ghatal Central Co-operative Bank Ltd. Tamluk through NEFT to A/c No.113005768235, IFSC: WBSCOTCCB23 of the Bank and UTR No. has to be mentioned in the quotation. Quotation received without UTR No. will not be considered as a valid bid. Earnest money received from other unsuccessful tenders will be returned without interest on demand. No interest will be paid for earnest money. EMD is not mandatory for the enterprises registered in MSME sector.
2. All above items are to be supplied within 10 days from the date of issue of purchase order failing which measures will be taken against vendor/supplier as decided by the BOD of the Bank.
3. The Quotation should indicate the rate including all taxes.
4. No revision or rates shall be allowed excepts taxes/charges levied by the Central/State by duly notified only after the work order issued.
5. No separate carriage any other charges will be considered.
6. The intending vendors/supplier(s) should maintain the quality of hardware Items.
7. No deviation from the specification shall be allowed without prior consent of authority.
8. Payment will be made on successful completion of work as per work order through account payee cheques or by transfer through NEFT/RTGS.
9. After supplying the hardware items as specified above and installation of the same with full satisfaction, the bill should be submitted to the undersigned along with installation certificates.
10. No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bills (in duplicate) in the name of Tamluk-Ghatal Central Co-Operative Bank Ltd., Tamluk, Purba Medinipur.
11. The undersigned is the accepting authority who reserves the right to reject any or all quotations without assigning any reason or he will not be bound to accept either the lowest tender at any of the bidders.
12. For any kind of clarification or help one may feel free to contact the Head Office of the Bank.
13. If any product malfunctions/out of order within the warranty period, onsite repair shall be arranged.
14. After sale service should be prompt (Not more than 48 Hrs).
15. Technical Bid will be opened first on 21<sup>st</sup> Dec,2022 at 12 p.m and after passing the technical bid financial bid will be opened for the eligible bidders on 21<sup>st</sup> Dec,2022 at 1 p.m.

**Documents to be submitted along with Tender Paper:**

- a) Copy of proprietorship/MOU/Partnership Deed of the Bidder
- b) Sale Tax Return/ PAN No./ GST No.
- c) Income Tax Return.
- d) Bidder should be submitted the Tender Specific Authorisation for all items mentioned above.

Sri Heroj Maity, WBCS  
Dy.RCS, Govt. Of West Bengal

&

Chief Executive Officer  
Tamluk Ghatal Central Co-operative Bank Ltd.



**Procedure for E-Tender to follow:**

This Tender will follow e-Tendering process (e-bids) as under which will be conducted by Bank's authorized e-Tendering Service Provider M/S Antares Systems Ltd through Website <https://www.tenderwizard.com/eproc>.

**Following activities will be conducted online through above website:**

- a) Submission of Bid by the Vendors.
- b) Opening of Bid by the Bank.
- c) Clarification, if any, sought by the Bank.
- d) On-line evaluation by the Bank.

Representatives of bidders will be online supported for e-tendering by the Service Provider, M/s Antares Systems Ltd.

Bidders who wish to participate in online tenders will have to register with the website

(<https://www.tenderwizard.com/eproc>) through the "Registration" link provided on the home page. Bidder will create login id & password on their own in registration process.

Following facilities shall be provided to registered bidders/vendors by the Service Provider M/s Antares Systems Ltd.

- a) Support to the Bidders for participating in the bids through e-tendering Website.
- b) Call centre support/email/phone/fax/chat/mobile etc.in all possible medium.
- c) Registration with the e-tendering website.
- d) User Manual/Training Kit to the Bidder.
- e) Any no. of users of Vendor/ Contractor organization can take support on the **E-Tendering** system.
- f) Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per information Technology Act- 2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have valid Digital Signature Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact

**Tamluk-Ghatal Central Co-Op. Bank Ltd**

Contact Person: Joydeep Ghorai

Mob No.- 7586890869

