

E-TENDER NO. TGCCBL/G/1064/2022-23

Notice Inviting E-Tender

Quotations are invited from the intending Suppliers/ Vendors having sound experience in supply of hand held Pos Machine for the year 2022 of Tamluk-Ghatal Central Co-Operative Bank Ltd, Tamluk, Purba Medinipur through online E-tendering system portal

<https://www.tenderwizard.com/eproc>.

The intending Vendors/Suppliers are requested to submit their online quotation for their Technical Bid & Financial bid by 20th December 2022 within 5 p.m. at our E-Tender Website

<https://www.tenderwizard.com/eproc> satisfying the terms & conditions. The bank reserves the right by itself to cancel any or all quotations without assigning any reasons thereto. The Bank is not bound to accept the lowest rate if otherwise ineligible.

Required Machine Specification:

32 Bit ARM Processor
GPRS/Sim enabled Machine
512 KB program memory
8 MB Data Memory
Real time clock with Battery backup
LCD Display of 20-character X 4 line with back light
30 Keys (5x6) Elastomeric keypad
Built-in-2-inch Thermal Printer
High speed serial port for communication to PC
Built-in Battery (2.6 A hr.-Li-Ion) and associated intelligent charging circuitry
Battery status indicator on display
Housed in ABS plastic case and associated cables for communication
User manual, AC Adapter, Carrying case
Weight – 500 gm
1 Year carry-in- Warranty

Quantity: 27(Twenty-Seven) nos

Transaction Features/Scope of the Machine

1. Employees hand held Pos Machine: Each employee should have a unique employee number and the number will be integrated with hand held Pos Machine. Employees can collect cash from Customers using a hand held Pos Machine (Br Specific).
2. Customer Mapping: Only the Customer A/Cs assigned to the Branch/ Employee and the account details are loaded in that hand held Pos Machine.
3. Transaction Type: Only Credit transactions will be routed through the hand held Pos machines. Transaction includes savings, current and loan Account. No withdrawal transaction will be allowed through hand held Pos Machine.
4. Data Capture Simplified: Employees collect the amount from the Customer, select Customer A/c No. in hand held Pos Machine, enter same amount, and press the 'Submit' button.
5. Real-time Transaction: The deposit transaction is processed immediately by hand held Pos Machine but the deposited Amount will be credited into Customer A/c in Bank CBS at the end of the Day.
6. Electronic Receipt: hand held Pos Machine will generate a Transaction Success Receipt with Note denomination. The name and logo of the Bank, employee code, A/c no of customer, Name of the customer and Amount of deposit should be printed on the receipt. After a successful transaction, the

Customer receives a 'transaction success' Receipt. Hand held Pos Machine will always print two copies of the Transaction receipt, the customer will take one copy and the Bank Employee will keep another copy.

7. Settlement: Banks need to do manual settlement at EOD (End of Day) to get funded on T+0 day (Transaction Date + 0 day). The amount will get credited directly to the Depositor Bank A/c.

8. Terminal Servicing: Hand held Pos machine along with the software Vendor should have maintained a dedicated technical team for servicing the POS terminals. The vendor should maintain a customer care centre and provide a dedicated phone number to resolve issues if any.

9. Support Material: EDC rolls and other necessary materials related to hand held Pos Machine shall be provided as and when required. If hand held Pos Machine breaks down, then it must be repaired within 24 hours. Some extra/additional Machines should be kept so that faulty machines can be replaced as and when required.

10. Banking Part Transaction procedure: At the end of the day machine should generate the total transaction report employee number-wise. The report must be generated in the following excel and pdf format. The Maximum amount that can be collected from a depositor/customer in a day can be set in the machine. There will be no upper limit on the loan amount. The maximum amount of money that can be collected in each machine throughout the day should be set in advance.

Daily Deposit Collection Scroll Sheet of Branch

Sl No	Date	Employee Code	Machine No	Account No	Customer Name	Deposit amount	Denomination								
							200	50	20	10	5	2	1	coin	
							0	0	0	0	0	0	0	0	

Terms & Conditions: -

1. All bid must be accompanied by a refundable earnest money/bid security amount to 2% of Quotation amount or Rs-30,000.00 (Rupees thirty Thousand) only whichever is higher and the Tender fees of Rs-2000.00 (Rupees two thousand) only in favour of Tamluk-Ghatal Central Co-operative Bank Ltd. Tamluk through NEFT to A/c No.113005768235, IFSC: WBSC0TCCB23 of the Bank and UTR No. has to be mentioned in the quotation. Quotation received without UTR No. will not be considered as a valid bid. Earnest money received from other unsuccessful tenders will be returned without interest on demand. No interest will be paid for earnest money. EMD is not mandatory for the enterprises registered in MSME sector.
2. All above items are to be supplied within 10days from the date of issue of purchase order failing which measures will be taken against vendor/supplier as decided by the BOD of the Bank.
3. The Quotation should indicate the rate including all taxes.
4. No revision or rates shall be allowed excepts taxes/charges levied by the Central/State by duly notified only after the work order issued.
5. No separate carriage of any other charges will be considered.
6. The intending vendors/supplier(s) should maintain the quality of hardware Items.
7. No deviation from the specification shall be allowed without prior consent of authority.
8. Payment will be made on successful completion of work as per work order through account payee cheques or by transfer through NEFT/RTGS.

9. After supplying the hand held Pos Machines as specified above and installation of the same with full satisfaction, the bill should be submitted to the undersigned along with installation certificates.
10. No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bills (in duplicate) in the name of Tamluk-Ghatal Central Co-Operative Bank Ltd., Tamluk, Purba Medinipur.
11. The undersigned is the accepting authority who reserves the right to reject any or all quotations without assigning any reason or he will not be bound to accept either the lowest tender at any of the bidders.
12. For any kind of clarification or help one may feel free to contact the Head Office of the Bank.
13. If any product malfunctions/out of order within the warranty period, onsite repair shall be arranged.
14. After sale service should be prompt (Not more than 48 Hrs).
15. Technical Bid will be opened first on 21st Dec,2022 at 12 p.m and after passing the technical bid financial bid will be opened for the eligible bidders on 21st Dec,2022 at 1 p.m.

Documents to be submitted along with Tender Paper:

- a) Copy of proprietorship/MOU/Partnership Deed of the Bidder
- b) Sale Tax Return/ PAN No./ GST No.
- c) Income Tax Return.
- d) Bidder should be submitted the Tender Specific Authorisation for all items mentioned above.


Sri Heroj Maity, WBCS
Dy.RCS, Govt. Of West Bengal
&
Chief Executive Officer
Tamluk Ghatal Central Co-operative Bank Ltd.



Procedure for E-Tender to follow:

This Tender will follow e-Tendering process (e-bids) as under which will be conducted by Bank's authorized e-Tendering Service Provider M/S Antares Systems Ltd through Website <https://www.tenderwizard.com/eproc>.

Following activities will be conducted online through above website:

- a) Submission of Bid by the Vendors.
- b) Opening of Bid by the Bank.
- c) Clarification, if any, sought by the Bank.
- d) On-line evaluation by the Bank.

Representatives of bidders will be online supported for e-tendering by the Service Provider, M/s Antares Systems Ltd.

Bidders who wish to participate in online tenders will have to register with the website

(<https://www.tenderwizard.com/eproc>) through the "Registration" link provided on the home page. Bidder will create login id & password on their own in registration process.

Following facilities shall be provided to registered bidders/vendors by the Service Provider M/s Antares Systems Ltd.

- a) Support to the Bidders for participating in the bids through e-tendering Website.
- b) Call centre support/email/phone/fax/chat/mobile etc.in all possible medium.
- c) Registration with the e-tendering website.
- d) User Manual/Training Kit to the Bidder.
- e) Any no. of users of Vendor/ Contractor organization can take support on the **E-Tendering** system.
- f) Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per information Technology Act- 2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have valid Digital Signature Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact

Tamluk-Ghatal Central Co-Op. Bank Ltd

Contact Person: Joydeep Ghorai
Mob No.- 7586890869

