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Web : [tamlukghatalccb.com](http://tamlukghatalccb.com)

# Tamluk-Ghatal Central Co-operative Bank Ltd.

Regd. No. 25, Date : 26.01.65



P.O. : Tamluk , Dist. : Purba Medinipur, Pin – 721636, West Bengal

**HEAD OFFICE**

Memo No. G/1841/1986

Date : 17.11.2023

Tender No. TGCCBL/G/001/2023-24

## NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the Tamluk Ghatal Central Co-operative Bank Ltd., Tamluk, Purba Medinipur from bona-fide & experienced contractors / agencies for the below mentioned work. The quotation box kept at the office of the undersigned.

Sl. No.	Name of Work	Estimated Cost	Earnest Money(₹)	Security deposit (₹)	Time for Completion of Work
1.	Laying of designer chequered tiles at existing footpath of western side of Haldia Branch Building	₹ 320280-00	2% of Quotation amount or ₹30,000.00 whichever is lower	5% of Tender Value	20 Days

**Work Specifications are given Annexure -A**

### Table - 1

Note A : Dropping of sealed Quotation at drop box of the office of the undersigned 18.11.2023 to 24.11.2023 (Except Saturday, Sunday & Banking Holidays) During 10 AM to 5 PM and by 12.30p.m on 28.11.2023

Note B : Opening of quotation at the office of the undersigned 28.11.2023 at 3p.m

**The contractors / agencies should have to abide by the following terms & conditions :**

- Application to participate in quotation as per prescribed format (Annexure-1,2 & 3)
- A. Quotation papers should be dropped in the Quotation box along with signed photo copy of -
  - Registration of firm /company
  - Trade License (Renewed 2021-22 & 22-23 F.Y.),
  - IT return for the Assessment Year 2021-22, 2022-23.
  - GST Registration certificate along with latest chalan.
  - Professional Tax registration certificate & Latest Professional Tax Chalan (Fy-2021-22) .
  - PAN Card,
  - Signed copy of experience certificate of experience certificate of last two years with at least 25% of Tender value.
  - Duly filled schedule of Price Bid
  - Signed copy of Tender submission undertaking
- The Quotation documents are to be collected from the office of the **Tamluk - Ghatal Central Co-Operative Bank Ltd. (Head Office), Tamluk, Purba Medinipur** or may be downloaded from the bank's website <https://tgccb.co.in> during the period mentioned in Table - 1 of this notice.
- The bidder whose bid has been accepted will be notified by the Quotation Inviting & Accepting Authority through acceptance letter/Letter of acceptance. The notification of award

will constitute the formation of the contract. After final selection of agency, a formal agreement may be executed within 7 (Seven) days from the date of receipt of the work order with the concerned authority of the health institution in a non judicial stamp paper.

4. **Intended agencies may visit the project site at their own cost.**
5. **Rate should be quoted in sq. ft & numbers, both in figure and in words on Estimate copy**
6. All bids must be accompanied by a refundable **Earnest money deposit amount to 2% of Quotation amount or Rs. 30,000.00 (Rupees thirty thousand ) only whichever is lower in favour of Tamluk Ghatal Central Cooperative Bank Ltd, Tamluk through NEFT to A/c No. 113005768235, IFSC : WBSCOTCCB23 of the Bank and the UTR No has to be mentioned in the quotation. In case, In case, the tenderers having MSME certificate from appropriate authority are waived off the EMD .**

Quotations received without UTR No will not be considered as a valid bid. Earnest money received from other unsuccessful tenders will be returned without interest on demand. No interest will be paid for earnest money.

7. A **Security Deposit 5% of Tender Value** to be deposited refundable after 6 months of completion of works ,if awarded the tender.
8. Incomplete Quotation will be rejected summarily.
9. Before submission of the Quotation, contractors must visit / inspect the work site at own cost to judge the local situation / condition, approachable road etc. No plea/ complain about the site, approach road etc. shall be entertained afterwards. It shall be presumed that the agency offered the rate after taking into account the entire position of the work site.
10. **The offered rate should be Excluding of GST . Transportation cost, loading , unloading or any other form of charges of items will not be borne by the bank.**
11. No mobilization / secured advance will be allowed.
12. No single Quotation shall include more than one work, but contractors who wish to Quotation for two or more works shall submit a separate Quotation for each.
13. The successful Quotationer(s) shall have to start the work within seven days from the date of issuing of the work order and the work should be completed in with the stipulated time failing the work order will be treated as cancelled.
14. Acceptance of lowest Quotation is not obligatory & the undersigned reserves the right to accept any Quotation or to reject any or all without assigning any reason.
15. The undersigned reserves the right to alter the terms and condition of this notice at any time for the interest of public service only.
16. Contractor should put their firm/organization's endorsement (signature of authorized signatory with official stamp) on each page of the Quotation document as token of approval.
17. Contractor(s) should note that non-compliance of any of the instructions is liable to render their quotation non bona fide.
18. All kinds of materials and labour related to the job will have to be arranged by the contractor and must be approved by Engineer in charge or Inspector before their use. The contractor shall remove the rejected materials/workmanship from site within 24 hours of completion at his own cost.
19. The contractor shall store all helping tools/equipment, which will be used for Electrical Installation, at his own cost and shall have to carry out work with his own equipment and machinery.
20. The quantities mentioned in the schedule of quantities approximately indicate the total extent of work, but may vary to any extent and some items may even be omitted. No claim whatsoever shall be entertained on this account.
21. The contractor has to obtain certificate about the satisfactory Completion of work from the Engineer in charge/ Appropriate Authority and submit the same along with the bills.
22. Contractors should take requisite "All Risk Insurance Policies" to cover workman under Workman Compensation Act, loss / damage caused by natural calamities / accident / accidental collapse of partially completed work, materials and plant at site and for third party claims for injury / damages.

23. Before taking initiation of any extra item/excess quantity during the work, the same should be approved by Engineer in charge or Inspector.
24. Payment of the work will be made by the office of the undersigned on satisfactory completion of the work to be certified by the Engineering wing of the office of the undersigned after receiving a bill from the contractor(s) / agency(s). (Including Contingency 9%)
25. Annexure-I of NIQ to be furnished in the Company's official letter head with full address and contact number etc., otherwise it will be treated as cancelled
26. All the above terms & conditions has to be accepted by the bidder.


(Heroj Maity)

Dy. RCS , Govt. of W.B.

&

Chief Executive Officer

- Copy forwarded for necessary information to :
1. Deputy General Manager(Systems), Tamluk Ghatal Central Co-operative Bank Ltd. He is requested to upload the tender notice at Bank's website.
  2. Assistant Registrar of Co-operative Societies ,Purba Medinipur-I Range/Paschim Medinipur.
  3. District Magistrate , Purba Medinipur.
  4. Chairman, Tamluk Ghatal Central Co-operative Bank Ltd.

  
(Heroj Maity)

Dy. RCS , Govt. of W.B. &

Chief Executive Officer